



canada snowboard

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Association of Ontario Snowboarders

CLUB REGISTRATION FORM - 2010/11

Please complete and send page 1 and 2 by fax, post or email to the AOS:
4-115 First St, Suite 203, Collingwood, ON L9Y 4W3
Fax 705.446.2529 or email aosadmin@ontariosnowboarders.ca

CLUB INFORMATION:

ORGANIZATION NAME:

ADDRESS:

CONTACT PERSON:

POSITION:

E-MAIL:

TELEPHONE:

CLUB EXECUTIVE INFORMATION:

PRESIDENT:

Name:

Address:

Telephone:

E-Mail:

SECRETARY:

Name:

Address:

Telephone:

E-Mail:

OTHER EXECUTIVE MEMBERS (names only):

CS TRAINED MEMBERS:

CSF OFFICIALS:

1.

Level:

2.

Level:

3.

Level:

CSF COACHES:

1.

CERTIFICATION:

2.

CERTIFICATION:



Canadian
Heritage
Sport Canada

Patrimoine
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2010

<u>CLUB PROFILE</u>	
When was the Club created?	
Is the Club affiliated with a Club or Provincial/Territorial Association of another Canadian Ski & Snowboard discipline? If so, which ones(s)?	
Is the Club incorporated?	
Is the Club registered as a non-profit society or equivalent?	
Does the Club have a current constitution or set of by-laws?	
When was the last Annual General meeting of the Club?	
When will the next Annual General Meeting of the Club take place?	
How many members did the Club have last year?	
How many members does the Club expect to have this year?	

<u>ANNUAL CLUB FEES</u>			
Non-Profit Club/Resort <input type="checkbox"/>			
National Membership (CSF)	Mandatory - Director's & Officers Insurance *	Provincial Membership (AOS)	Total Fees
\$100	\$200	\$100	\$400
*If you have an existing D&O policy then proof or certificate of insurance must be submitted with this application instead of the \$200.			
For Profit Club/Team/Resort <input type="checkbox"/>			
National Membership (CSF)	Provincial Membership (AOS)	Total Fees	
\$250	\$250	\$500	
A Program Delivery Agreement form will be sent upon registration. The PDA must be authorized by the AOS and CSF in order to activate sanctioning. PDA's expire annually on June 30 Our D&O policy is not available to "for-profit" clubs.			

SIGNATURE

DATE

Activity Sanction Request

CLUB ACTIVITY INFORMATION:

ACTIVITY NAME:

LOCATION:

DATE:

DISCIPLINE(S):

DESCRIPTION (details, or a schedule of activities, may be attached):

ADDITIONAL OFFICIALS INFORMATION (for hosting events only):

FIS TECHNICAL DELEGATE:

CSF OFFICIAL:

LICENSE#:

CSF COACH:

LICENSE#:

CSF JUDGE:

LICENSE#:

COURSE BUILDER:

RACE SECRETARY / TABULATOR:

OTHER INFORMATION:

Event Location Contact (name, telephone, and e-mail):

Liability Insurance

The CSF ordinarily provides liability insurance coverage for its activities to a limit of \$3,000,000. If a higher level of coverage is required, give details:

Additional Insureds (provide complete names and addresses that needs to be shown on the sanction):

Certificate of Insurance (provide the complete name and address that needs to be shown on the certificate)(not your name or association):

Activity Sanction Application Procedure:

- ◆ Applications for activity sanctions must be submitted **at least two weeks prior** to the start of the activity.
- ◆ Applications for Club activities must be submitted to the AOS.
- ◆ All participants in CSF sanctioned activities must be members of a CSF provincial snowboard association, or of another FIS recognized national ski/snowboard association.
- ◆ Times of activities should always build in a cushion, so the activity does not inadvertently occur outside of the sanctioned time. For example, if dry land training is planned for the school gym every Wednesday evening from 7:00 – 9:00, the application should be for a sanction to cover the period 6:00 – 10:00.
- ◆ If the time, date, or location of a sanctioned activity changes, a new Activity Sanction Application Form is not required, but the details of the change need to be forwarded to the AOS.
- ◆ One Activity Sanction Application Form may be submitted for a series of activities, with a schedule of detailed information attached.
- ◆ Only member organizations in good standing are allowed to request sanctions. Thus Club Membership and D&O fees must be received before a sanction application will be accepted.
- ◆ “Additional Insureds” are other parties such as **sponsors, mountain resorts, or recreation facility operators** who specifically request to be identified under the CSF’s commercial general liability insurance policy. Parties that make this request will also often request a “Certificate of Insurance”
- ◆ A “Certificate of Insurance” is a document issued by the CSF’s insurance broker confirming the details of the CSF’s commercial general liability insurance policy, and listing other relevant information such as the names of “additional insureds”. A “Certificate of Insurance” is available on request and may be subject to an additional charge
- ◆ Out-of-Country Sanctions require additional information, please contact the AOS for the specific form.

Club Registration Procedure:

- ◆ All Clubs must be registered with the CSF and with their provincial snowboard association (AOS) in order to stage CSF sanctioned activities, enter athletes into AOS/CSF or FIS sanctioned activities, or otherwise participate in the affairs of the CSF and the AOS.
- ◆ An application for Club registration must be submitted to the AOS. The AOS will then forward this to the CSF to complete your application provincially and nationally.
- ◆ All participants in Club activities must be members of the AOS (athletes, coaches, officials, judges)
- ◆ In registering as a member club of the Canadian Snowboard Federation, the Club undertakes to abide by the provisions of, and conduct its affairs in accordance with, the current Statutes, By-Laws, and General Rules and Regulations of the Fédération Internationale de Ski (FIS), the Canadian Snowboard Federation, and the Association of Ontario Snowboarders, insofar as the same are applicable.
- ◆ All Club activities must be formally sanctioned by the CSF. Applications for CSF sanctions are submitted using the Activity Sanction Application Form, which is available from the AOS at www.ontariosnowboarders.ca under "Member Services – Sanctioning".
- ◆ All CSF sanctioned activities are covered by the CSF's commercial general liability insurance. **Activities which have not been sanctioned by the CSF are not covered by this important insurance.** More information on activity sanctioning is provided in the document "Information Bulletin - Activity Sanctioning", available on the CSF website.
- ◆ All Clubs are required to pay an annual membership fee. This fee must be received by the AOS with your Club Registration Form. The AOS may collect all membership fees on behalf of the CSF.
- ◆ **All non-profit CSF Clubs must purchase the Club Directors' and Officers' liability insurance available through the CSF.** The purpose of Directors' and Officers' (D&O) insurance is to provide coverage for a special area of risk that is not included in commercial general liability insurance policies. This is risk specifically related to the actions of persons in the roles of Directors and Officers of an organization, including such potential problem areas as:
 - ◆ Misuse of funds.
 - ◆ Breach of contracts.
 - ◆ Mis-statements to government agencies.
 - ◆ Incorrect disclosure of documents.
 - ◆ Breach of duties to association members.
 - ◆ Wrongful dismissal of an employee.
- ◆ Information on Club Directors' and Officers' liability insurance is available from the CSF office.
- ◆ For further information on Club Membership, contact the:

Association of Ontario Snowboarders
Christy Deere
Program Director
Tel: 705.446.1488
E-Mail: aosadmin@ontariosnowboarders.ca

Canadian Snowboard Federation
Catherine Gage,
Manager of Administrative Services,
Tel: 604-903-3891
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