

# WORK HARD

# PLAY HARDER

## Park and Pipe Snowboard Supervisor

**DEPARTMENT:** Snow School Race Programs

**REPORTS TO:** Manager, Race Programs

**CLASSIFICATION:** Part-time, Seasonal Position (Approx start date Dec 27, 2010)

### **PURPOSE:**

The Park and Pipe Snowboard Supervisor is responsible for the co-ordination and supervision of all Park and Pipe Snowboard Team related training and events including staffing, training area safety and competition related administration. It is also the responsibility of the Park and Pipe Snowboard Supervisor to help the Race Programs Manager, create and maintain an Athlete Centered program by providing quality service in a professional and well-organized manner. Work in cooperation with coaches to ensure that the Park and Pipe Programs are run efficiently while maintaining excellent levels of service and safety. Meet weekly (email) with the Race Programs Manager, to ensure a clear line of communication has been established on all related activities, budget guidelines and performance objectives.

### **PRIMARY RESPONSIBILITIES:**

- To ensure that we are "creating memories again and again" by providing the best possible experience for our staff and guests.
- Provide staff with on hill support/mentoring when the opportunity presents itself, also relying on veteran staff for input and immediate feedback when performance issues and good work are observed. Refer to the daily staff feedback notes/report when completing the individual pros seasonal performance evaluations.
- Provide an end of season report, and update the operating procedures as it relates specifically to the Park and Pipe Program, training environments, equipment needs and maintenance.
- Help to meet scheduling needs of employees that work directly with the Park and Pipe Snowboard Supervisor, including communicating with all related departments when there is a short fall. Responsible for assisting in the closure of all hill space including but not limited to all events, and training environments.
- Responsible for all the equipment/terrain needs for coaches as it relates to competitions and training environments, as program dictates.
- Responsible for checking the competition calendar and providing updates for the athletes/web page accordingly.
- Responsible for any disciplinary actions regarding coaches after consulting with the Race Programs Manager.
- Responsible for the seasonal plan and distribution to the Race Programs Manager
- Ensure that the Race Programs Manager has accurate information regarding coach's attendance each weekend.

### **QUALIFICATIONS:**

- Minimum CASI Park Instructor Level 1
- CASI Snowboard Instructor Level 3 preferred
- Minimum 3 years coaching Snowboard in the terrain park
- Canadian Snowboard Coaches Program (CSCP) training an asset
- Any Park and Pipe Certifications are assets
- Understanding of Microsoft Office
- Trampoline coach certifications an asset
- Must be able to work flexible hours, including weekends
- Successful applicants (18yrs of age or older) will be required to provide a Criminal Background Check (Vulnerable Sector Search)

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